



सत्यमेव जयते

NATIONAL ANUBHAV AWARDS SCHEME, 2025

Guidance for Employees/Pensioners



GOVERNMENT OF INDIA
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS
DEPARTMENT OF PENSION AND PENSIONERS' WELFARE



WHY AND WHAT IS THE SCHEME?

▶ Fructifying the vision of Hon'ble Prime Minister, an on-line platform 'Anubhav Portal' was launched in March, 2015 for building up a digitised database of good governance legacy through sharing of experiences (Anubhav) by retiring and retired government employees.

▶ 11,030 write-ups have been published, out of which, 78 write-ups from across Government of India have been conferred with the 59 prestigious Anubhav Awards and 19 Jury Certificates in 7 Anubhav Awards Ceremonies.

WHY SHOULD I SUBMIT ANUBHAV?

▶ Recognition of your rich and varied contribution and suggestions for further referral by the Government machinery to further the cause of good governance, administrative reforms and effective public service delivery mechanism in the future.

▶ Invitation to monthly Anubhav Awardees' Speak webinar series for sharing experiences, attended from hundreds of locations across country.

WHO CAN SUBMIT ANUBHAV?

▶ Employees/Pensioners of Central Government, Central Public Sector Enterprises (CPSEs) and Public Sector Banks (PSBs)

WHAT IS THE TIME LIMIT ?

▶ The employees who are going to retire in next 8 months or the pensioners who have retired within the period not more than 3 years.

HOW TO SUBMIT WRITE-UP ON PORTAL

- 01 Type: www.pensionersportal.gov.in/anubhav/
- 02 Read Awardees' write-ups on landing page
- 03 Click: 'Employee Anubhav' Button
- 04 Read instructions for filing & choose category(ies)
- 05 Fill personal details* including PAN and mobile no.
- 06 Read marking system applicable to your pay scale
- 07 Write experiences within 5000 words and/or attach pdf file upto 5MB, if any
- 08 Fill in the suggestions within 2000 words, if any
- 09 Click : 'Submit' Button
- 10 Message regarding submission of write-ups is received on mobile number

#WHAT ARE THE SPECIFIC CHANGES FOR CPSEs/PSBs

- 01 Select your Ministry/Department
- 02 Select Service - CPSE-PSU Service or PSB-Banking Service
- 03 Select your CPSE/PSB
- 04 Select Grade Pay/Level equivalent to your IDA/PSB Bank Pay scale

WHAT SHOULD COMPRISE YOUR ANUBHAV?

- ▶ Rich experiences that depict best practices, innovations and any good work experienced during service
- ▶ The parameters of marking system applicable to your pay scale should be covered.
- ▶ Suggestions for good governance in constructive manner.

WHO PUBLISHES YOUR SUBMITTED ANUBHAV?

- ▶ After verification of the content by the HOO, the write-up is approved for publication by the HOD of the concerned Ministry/Department/Organization.

HOW ARE THE ANUBHAV WRITE-UPS EVALUATED?

- ▶ 2-tier evaluation is conducted by the DoPPW.
- ▶ 05 best Anubhav write-ups are selected for the prestigious Anubhav Awards (Medal, Certificate and Cash prize of Rs. 10,000)
- ▶ Another 10 outstanding Anubhav write-ups are conferred the acclaimed Jury Certificates (Medal and Certificate.)
- ▶ The national Anubhav award winners are felicitated by Hon'ble MOS (PP) at a national level event annually.

MEMORIES DOWN THE LINE



ANUBHAV AWARDS CEREMONY, 2022



ANUBHAV AWARDS CEREMONY, 2023



ANUBHAV AWARDS CEREMONY, 2024



ANUBHAV AWARDEES' SPEAK

DOPPW – COMMITTED TOWARDS LIFE OF DIGNITY AND PENSIONERS' WELFARE.

For Anubhav related queries



helpdesk-anubhav@nic.in

For Pension related grievances



www.pgportal.gov.in/pension/



Toll free no.- 1800-11-1960

For latest updates on pension related issues



www.pensionersportal.gov.in



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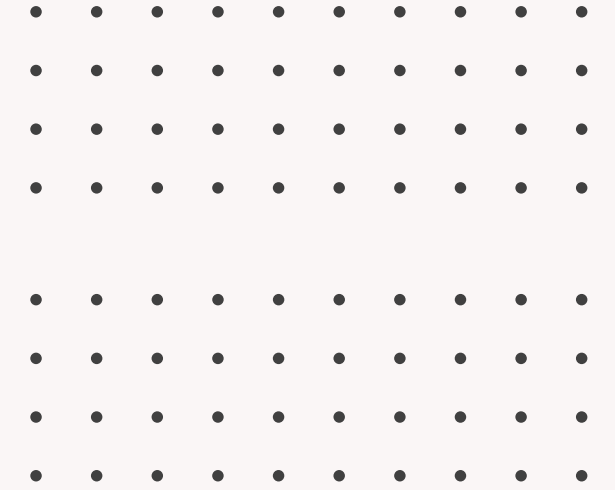


www.youtube.com/@DOPPW_India

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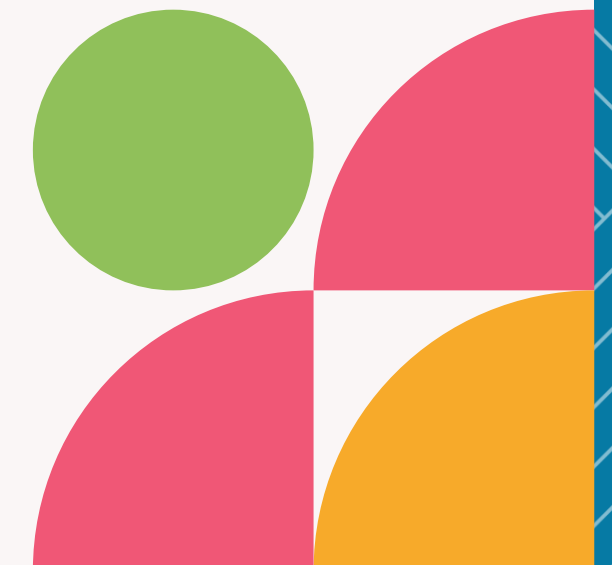


DOPPW, A Wing, 3rd Floor,
Loknayak Bhawan, Khan Market,
New Delhi – 110001



NATIONAL ANUBHAV AWARDS SCHEME, 2025

GOVERNMENT OF INDIA
DEPARTMENT OF PENSION AND PENSIONERS' WELFARE



NATIONAL ANUBHAV AWARDS SCHEME, 2025

ELIGIBILITY

01

Employees/Pensioners of Central Government, Central Public Sector Enterprises (CPSEs) and Public Sector Banks (PSBs) are eligible for submitting their write ups. The concerned administrative Ministry/Department under which CPSE/PSB falls, will manage the submission and publication of write-up.

02

The **employees who are going to retire in next 8 months or the pensioners who have retired within the period not more than 3 years** can submit their write-ups.

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>

NATIONAL ANUBHAV AWARDS SCHEME, 2025

TIME PERIOD & DISTRIBUTION

03

All Anubhav write ups published on the Anubhav Portal **between the period 1st April, 2024 and 31st March, 2025** will be considered for the Anubhav Awards/Jury Certificates,2025.

04

CDA pay scale is for Central govt. employees while equivalent pay scale in IDA /PSB Bank will be applicable to PSU/Bank employees. The pay scale wise division of the 05 Anubhav Awards and 10 Jury Certificates is as under:

S.no.	Pay scale as per CDA	Anubhav Awards	Jury Certificates
1	1-6	1	4
2	7-12	2	4
3	13-17	2	2

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>

NATIONAL ANUBHAV AWARDS SCHEME, 2025

MARKING SYSTEM

S.no.	Criteria	Maximum Marks
1	Content	10
2	Exceptional work	20
3	Medal/Certificate etc.	10
TOTAL MARKS		40

CDA PAY SCALE
1-6

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>

NATIONAL ANUBHAV AWARDS SCHEME, 2025

MARKING SYSTEM

CDA PAY SCALE
7-12

S.no.	Criteria	Maximum Marks
1	Content	05
2	Writing Skills	10
3	Innovation or Out of box thinking	15
4	Medal/Certificate etc.	10
TOTAL MARKS		40

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>

NATIONAL ANUBHAV AWARDS SCHEME, 2025

MARKING SYSTEM

S.no.	Criteria	Maximum Marks
1	Content	05
2	Writing Skills	10
3	Innovation or Out of box thinking	15
4	Medal/Certificate etc.	05
5	Display of leadership quality	05
TOTAL MARKS		40

CDA PAY SCALE
13
AND ABOVE

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>



READ BEFORE SUBMITTING ANUBHAV WRITE-UP

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>

STEPS

- 01 Type: www.pensionersportal.gov.in/anubhav/
- 02 Read Awardees' write-ups on landing page for guidance
- 03 Click: 'Employee Anubhav' Button
- 04 Read Instructions for filing & choose one or more categories as per the experiences to be shared
- 05 Fill personal details# including PAN and mobile number
- 06 Read marking system applicable to your pay scale
- 07 Write experiences within 5000 words and/or attach pdf file upto 5MB, if any
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- 10 Message regarding submission of write-ups is received on mobile number

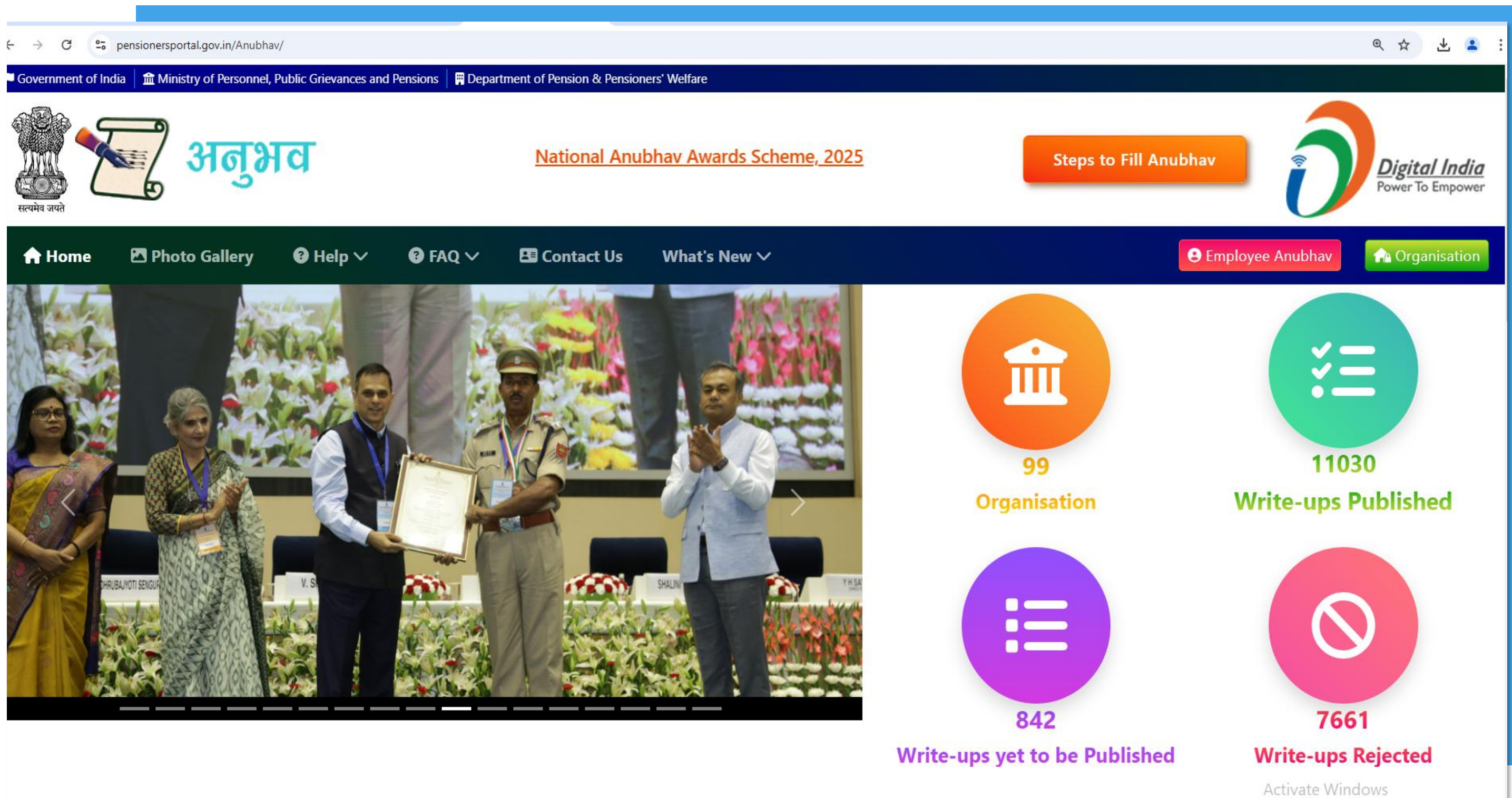
In case of employees/pensioners of CPSEs & PSBs

- a Select your Ministry/Department
- b Select Service - CPSE-PSU Service or PSB-Banking Service
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To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>

Type URL:

<https://pensionersportal.gov.in/anubhav/>



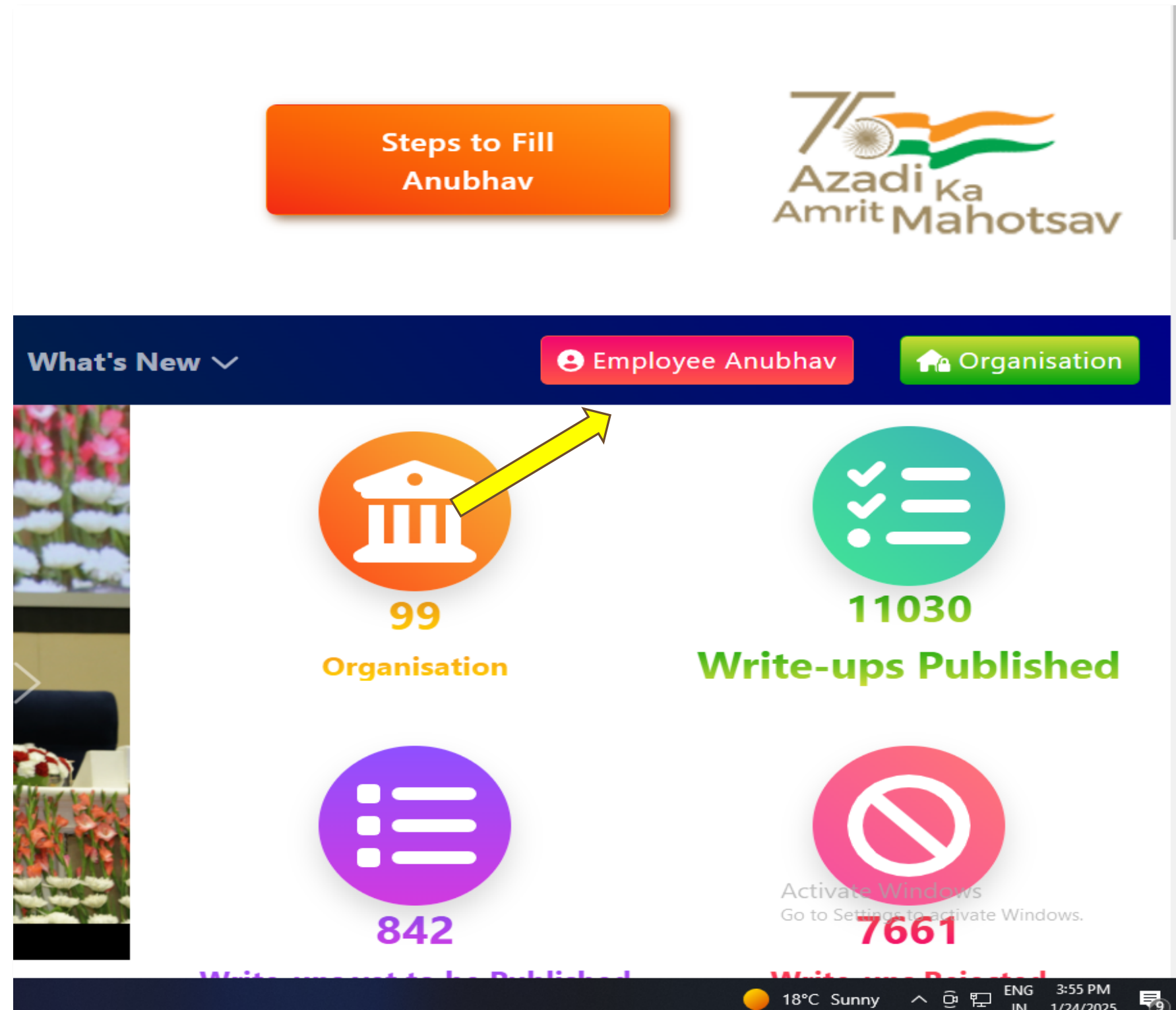
The screenshot displays the Pensioners Portal website for the National Anubhav Awards Scheme, 2025. The header includes the Government of India logo, the Ministry of Personnel, Public Grievances and Pensions, and the Department of Pension & Pensioners' Welfare. The main navigation bar contains links for Home, Photo Gallery, Help, FAQ, Contact Us, and What's New. The main content area features a large photo of an award ceremony and four statistics:

Category	Count
Organisation	99
Write-ups Published	11030
Write-ups yet to be Published	842
Write-ups Rejected	7661

At the bottom of the page, there is a watermark that reads "Activate Windows".

CLICK

'Employee Anubhav' Button



READ

Instructions for filing

Personal Details

* Please do not write your Aadhaar Card Number anywhere in your Anubhav.

Note: If you have already uploaded / submitted your Anubhav, [Click Here](#) to update.

* marked field are mandatory

Title*

--Select Title--

Name*

Ministry / Department / Office*

--Select--

Service*

--Select Service--

Instructions for submitting write-ups of Anubhav

1. Enter your Full Name (Title,Name).

2. Select your Ministry/Dept/Organisation & Enter Office Address/Office Name.

3. Select your Zonal/Circle/Subordinate/Attached Offices (if applicable).

4. Select Service & Cadre (if applicable).

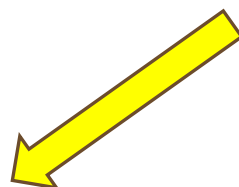
5. Enter your Designation and Select Designation level.

FILL

Personal details

|| Employee Anubhav ||

Personal Details



*** Please do not write your Aadhaar Card Number anywhere in your Anubhav.**

Note: If you have already uploaded / submitted your Anubhav, [Click Here](#) to update.

* marked field are mandatory

Title*

--Select Title--



Name*

Ministry / Department / Office*

--Select--



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--Select Service--



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5. Enter your Designation and Select Designation level

FILL Anubhav - 5000 words

AND/OR Attach .pdf file upto 5MB

FILL Suggestions-2000 words

 **Anubhav**

Anubhav (Inputs up to 5000 words including outcome and names of team members) * allowed character [A-Z,0-9,/,&(')-+]

Upload Document, if any (only .pdf format and size upto 5 MB)
(please do not upload scanned copy of your PAN,Aadhaar,Voter Id or any other sensitive document.)

Choose File No file chosen

Upload Audio file, if any (size upto 3 MB)

Choose File No file chosen

Suggestion (if any) (Inputs up to 2000 words)
Note: If you have any suggestions, please enter them in the Suggestion box provided.

Category*

☐ Accounts

☐ Admin Work

☐ Good Governance

☐ Government process re-engineering

☐ Information Technology

☐ Research

☐ Simplification of procedures

☐ Learning from Failure

☐ Public Dealing

☐ Contribution to his/her field work

☐ Development of personal traits while in service

☐ Disclosure of experience for the knowledge of others

☐ Instances of great strength/valor/bravery

☐ Constructive feedback or suggestion to improve the line of work

☐ Others

Skills

Instructions for submitting write-ups of Anubhav

1. Enter your Full Name (Title,Name).
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3. Select your Zonal/Circle/Subordinate/Attached Offices (if applicable).
4. Select Service & Cadre (if applicable).
5. Enter your Designation and Select Designation level.
6. Enter your Mobile Number
7. Enter your Permanent Account Number (PAN).
8. Enter your Email ID.
9. Enter your Office Address/Office Name.
10. Enter your Residential Address.
11. Upload your photograph in ".jpg" format of max file size 50 KB, if any.
12. Enter Anubhav to be highlighted (in 5000 words) * allowed character [A-Z,0-9,/,&(')-+].

ACCEPT Declaration & CLICK Submit

4. The comments are not political in nature.	
5. Government will not be responsible for any misuse of this information.	
6. There is no violation of Official Secret Act, 1923 while mentioning my experience of working with the Government in the Write-up.	
7. There is no mention of my name, designation/rank, address, e-mail ID, Telephone Number, Aadhar/PAN Number, etc., or any other personal details in write-up which may lead to the disclosure of my identity. There is also no mention of such details in respect of any other member(s) of my team of officers/officials.	
<input type="checkbox"/> I Accept	
Enter the code exactly as it appears*	
<input type="text"/>	WrFcN
<input type="submit" value="Submit"/>	

13. Upload your document in ".pdf" format of max file size 5 MB, if any.
14. Upload your Audio file of max file size 3 MB, if any.
15. Enter Suggestions (if any) (in 2000 words).
16. Select Category of work.
17. Choose Skills.
18. Select Yes/No Whether willing to volunteer for social work.
19. Select Yes/No whether you want

EDIT /RE-EDIT Anubhav details, if any



Personal Details

*** Please do not write your Aadhaar Card Number anywhere in your Anubhav.**

Note: If you have already uploaded / submitted your Anubhav, [Click Here](#) to update.

* marked field are mandatory

Title*

--Select Title--

Name*

Ministry / Department / Office*

--Select--

Service*

--Select Service--

Designation*

Grade Pay/Level*

--Select--

Mobile Number*

Permanent Account Number (PAN) *

Instructions for submitting write-ups of Anubhav

1. Enter your Full Name (Title,Name).

2. Select your Ministry/Dept/Organisation & Enter Office Address/Office Name.

3. Select your Zonal/Circle/Subordinate/Attached Offices (if applicable).

4. Select Service & Cadre (if applicable).

5. Enter your Designation and Select Designation level.

PROCESS OF PUBLICATION OF ANUBHAV WRITE-UP

- ▶ Nominated HOO and HOD verify the content of the write-up.
- ▶ It is ensured that the write-up does not contain details contrary to the 'declarations' as mentioned on the Anubhav portal.
- ▶ The final authority to publish the write-up is HOD of concerned Ministry/Department/Organization

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>

PROCESS AFTER PUBLICATION

- ▶ Published write-up is subjected to 2-tier examination process by DOPPW
- ▶ Marks are assigned as per the marking system
- ▶ 05 Best write-ups are selected for Anubhav Awards and other 10 outstanding for Jury Certificates.
- ▶ Anubhav Award Winner : Medal, Certificate and Cash prize of Rs. 10,000/-
- ▶ Jury Certificate winner: Medal and Certificate
- ▶ The winners will be conferred by Hon'ble MOS(PP) at the national level event.

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>

DOPPW

Committed towards Citizen centric approach

For Anubhav related queries



helpdesk-anubhav@nic.in

For Pension related grievances



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Toll free no.- 1800-11-1960

For latest updates on pension related issues including DLC



www.pensionersportal.gov.in



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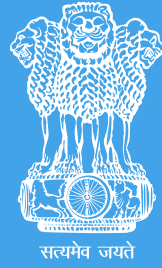


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Contact us



DOPPW, A Wing, 3rd Floor, Loknayak Bhawan, Khan Market, New Delhi – 110001



भारत सरकार

GOVERNMENT OF INDIA

कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय

MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS

पेंशन एवं पेंशनभोगी कल्याण विभाग

DEPARTMENT OF PENSION & PENSIONERS' WELFARE

To know more about National Anubhav Awards Scheme, 2025, please visit - <https://pensionersportal.gov.in/anubhav>